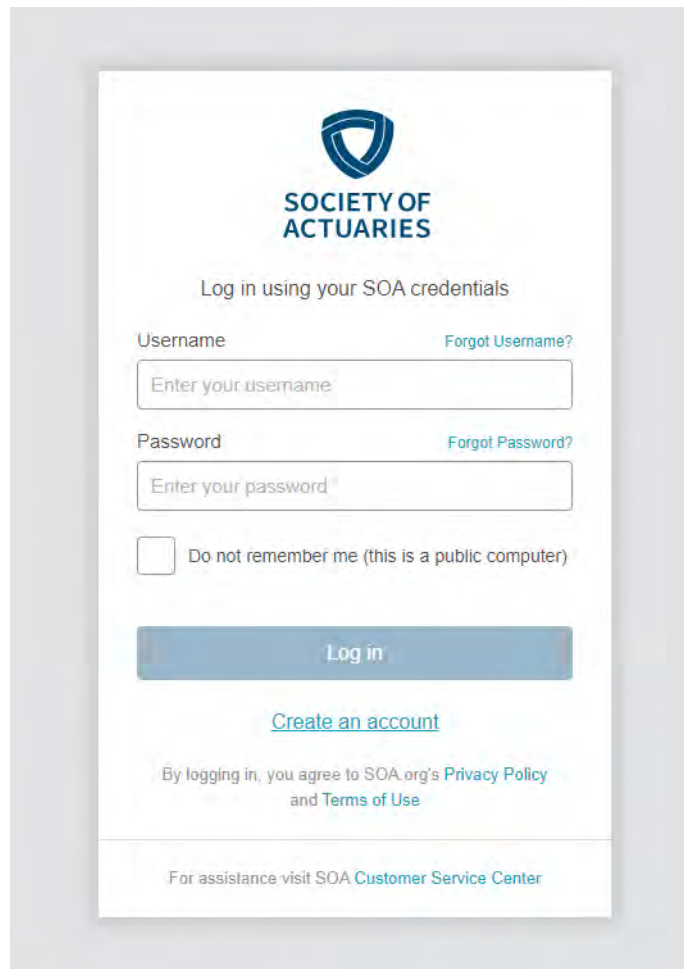


Accessing your SOA Library Subscription

Logging in to SOA.org

To access your [Library Subscription](#), visit www.SOA.org and log in using your SOA.org credentials.



The image shows a screenshot of the SOA.org login page. At the top center is the SOA logo, a blue shield with a white 'S' inside, above the text 'SOCIETY OF ACTUARIES'. Below the logo is the heading 'Log in using your SOA credentials'. There are two input fields: 'Username' with a 'Forgot Username?' link and 'Password' with a 'Forgot Password?' link. Below these is a checkbox labeled 'Do not remember me (this is a public computer)'. A blue 'Log in' button is centered below the checkbox. Below the button is a link for 'Create an account'. At the bottom, there is a disclaimer: 'By logging in, you agree to SOA.org's Privacy Policy and Terms of Use'. At the very bottom, there is a link for 'For assistance visit SOA Customer Service Center'.

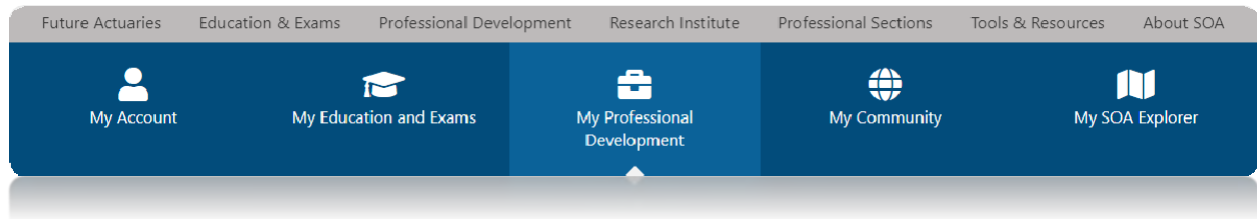
Links to offer password and username assistance are available on this page. If you have an SOA.org account and are unable to log in, please contact our [Customer Service](#) team.

Updating your SOA.org profile

Your account must list your current employer. To update the information on your SOA.org account when logged in, visit the [MY SOA](#) account page and access [Employment, Education & Demographics](#). From there, update your **Employment Information**. If you experience issues, contact our [Customer Service](#) team.

Activate Your Subscription

Visit the [MY SOA](#) account page and access the [My Professional Development](#) section.



Click the **Activate now!** link.

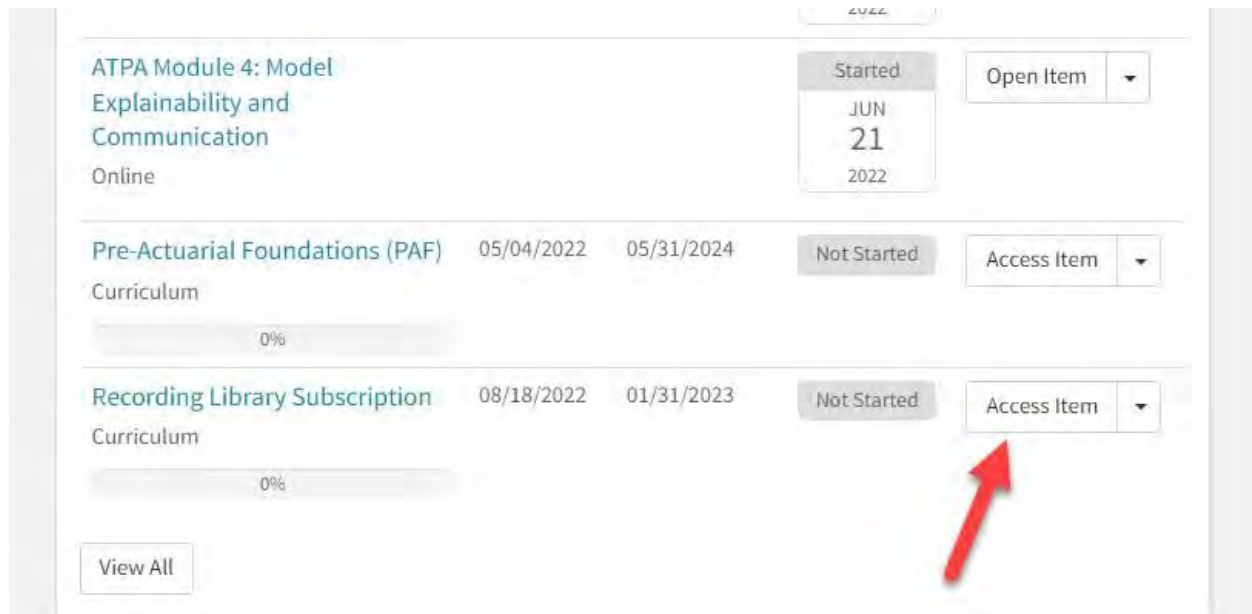
A screenshot of a subscription activation message. The message is contained within a white box with a dark blue header and footer. The header text is "Your employer has purchased a subscription for you". Below the header, the text reads "Individual Recording Library Subscription" followed by "The SOA's webcast subscription program gives you unlimited access to a set number of webcasts on a variety of topics, including industry trends and factors that impact you and the profession." In the center of the box is a green button with the text "Activate now!". Below the button, the text reads "Activate your subscription to view the library".

You'll see a brief activation message, after which a link to Access your library will appear. Click on **Access your library**.

A screenshot showing two buttons side-by-side. The left button is a green button with the text "Activating...". Below it, the text reads "You will receive a confirmation via email". The right button is a green button with the text "Access your library". Below it, the text reads "Expires 10/31/2022".

Navigating the Library

You should land on your e-Learning Homepage where you would scroll down to the Recording Library Subscription Link and select **Access Item**.

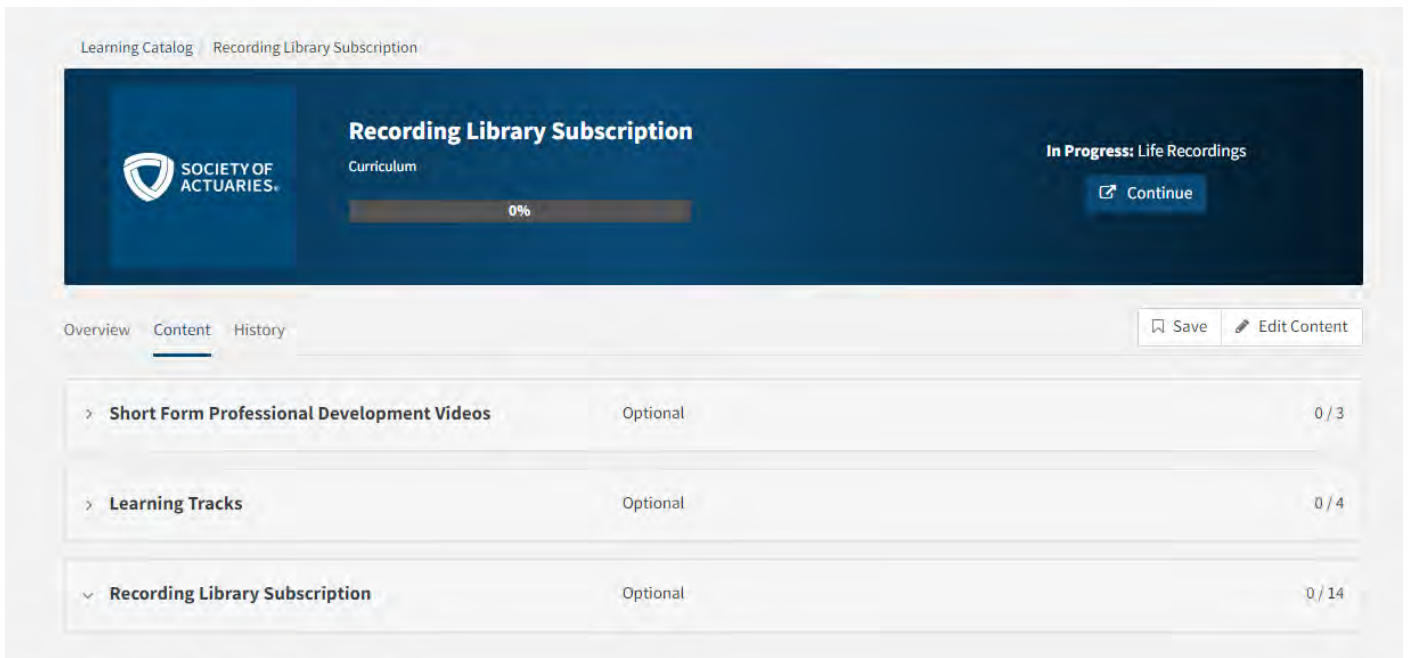


The screenshot shows a list of items in a learning management system. The items are:

- ATPA Module 4: Model Explainability and Communication** (Online) - Status: Started (JUN 21 2022) - Action: Open Item
- Pre-Actuarial Foundations (PAF)** (Curriculum) - Dates: 05/04/2022 - 05/31/2024 - Status: Not Started - Action: Access Item
- Recording Library Subscription** (Curriculum) - Dates: 08/18/2022 - 01/31/2023 - Status: Not Started - Action: Access Item

A red arrow points to the 'Access Item' button for the 'Recording Library Subscription' item. A 'View All' button is located at the bottom left of the list.

You will then land on the Library Subscription overview page. To view the full list of content within the library, select the **Content** tab.






The screenshot shows the 'Recording Library Subscription' overview page. The page header includes the Society of Actuaries logo and the title 'Recording Library Subscription'. The page is divided into three tabs: Overview, Content (selected), and History. The Content tab shows a list of content items:





- Short Form Professional Development Videos** (Optional) - 0 / 3
- Learning Tracks** (Optional) - 0 / 4
- Recording Library Subscription** (Optional) - 0 / 14

The page also features a 'Continue' button and 'Save' and 'Edit Content' buttons.

From this page you can expand each category to reveal the different content options available to you. You will notice there are two other Professional Development content options, in addition to the Recording Library Subscription.






Short Form Professional Development Videos		Optional	0 / 3
 Long-Term Care Insurance (LTCI) Videos Curriculum	Not Started	<input type="button" value="Start"/>	
 Medicare Videos Curriculum	Not Started	<input type="button" value="Start"/>	
 Influence Videos Curriculum	Not Started	<input type="button" value="Start"/>	

The “Short Form Professional Development Videos” were crafted by a team of volunteers and focus on key topics of Influence, Medicare, and Long-Term Care Insurance and are 5 to 15 minutes long.

Learning Tracks		Optional	0 / 4
 Long-Term Care Insurance (LTCI) Track Curriculum	Not Started	<input type="button" value="Start"/>	
 Influence Track Curriculum	Not Started	<input type="button" value="Start"/>	
 Medicare Track Curriculum	Not Started	<input type="button" value="Start"/>	
 Life Track Curriculum	Not Started	<input type="button" value="Start"/>	

The “Learning Tracks” section includes three comprehensive courses that feature clear learning objectives and insightful knowledge check questions centered around Influence, Medicare, and Long-Term Care Insurance.

Watch for additional content to be added in these categories.

Recording Library Subscription		Optional	0 / 14
 Actuarial Profession Recordings Curriculum	Not Started	<input type="button" value="Start"/>	
 Annuities Recordings Curriculum	Not Started	<input type="button" value="Start"/>	
 Enterprise Risk Management (ERM) Recordings Curriculum	Not Started	<input type="button" value="Start"/>	
 Finance and Investments Recordings Curriculum	Not Started	<input type="button" value="Start"/>	
 Financial Reporting Recordings Curriculum	Not Started	<input type="button" value="Start"/>	

To locate a specific recording, we recommend navigating through the recording library categories. To navigate, locate the appropriate category and select the “start” button to open that category’s homepage.

The homepage will look something like this:

Recording Library Subscription

Actuarial Profession Recordings

Curriculum

243 optional item(s) available

0%

View Content

Overview Content History

Save Edit Content

> 2021	Optional	3 / 24
> 2021 ImpACT Conference	Optional	5 / 73
> 2022	Optional	0 / 20
> 2022 ImpACT Meeting	Optional	1 / 111

Each category is then broken down by year. Each year will expand down into reverse chronological order, with December recordings appearing at the top. Annual SOA events such as the ImpACT Conferences, Life, and Health Meetings will be separated into their own dropdown menu.

To launch a recording, select "Start" next to the recording you wish to view.

Recording Library Subscription

Actuarial Profession Recordings

Curriculum

243 optional item(s) available

0%

View Content

Overview Content History

Save Edit Content

> 2021	Optional	3 / 24
▼ 2021 ImpACT Conference	Optional	5 / 73
2021 ImpACT Conference - PBR: Ask the Experts: Life and Fixed Annuities Recording (0.5 hours) Online	Not Enrolled 0.6 CPD Credit	Start
2021 ImpACT Conference - Session 1A: Implementing LDTI - What Have We Learned? 10.25.21 Recording	Not Enrolled 1.2 CPD Credit	Start

A pop-up will appear that will allow you to click **Play the Webcast** and **View the Handout**.

e-Learning PREV PAGE 1 / 1 NEXT INDEX TOOLS X

Medicare Advantage Benefit Flexibility Webcast 11-20-2019 Replay / Medicare Advantage Benefit Flexibility Webcast 11-20-2019 Replay / Medicare Advantage Benefit Flexibility Webcast 11-20-2019 Replay

Medicare Advantage Benefit Flexibility Webcast 11-20-2019 Replay

[Play the webcast](#) The recording can be downloaded and saved via the Resources tab from the toolbar.

[View the handout](#)


e-Learning © 2022 Society of Actuaries

When you are done in a specific category, you can return to the recording library homepage using the breadcrumb at the top of the page.

Learn Manage Administer Learning Catalog Search Catalog Create ? KB

Learning Catalog Actuarial Profession Record...

[Recording Library Subscription](#)



Actuarial Profession Recordings


Curriculum

0%

243 optional item(s) available

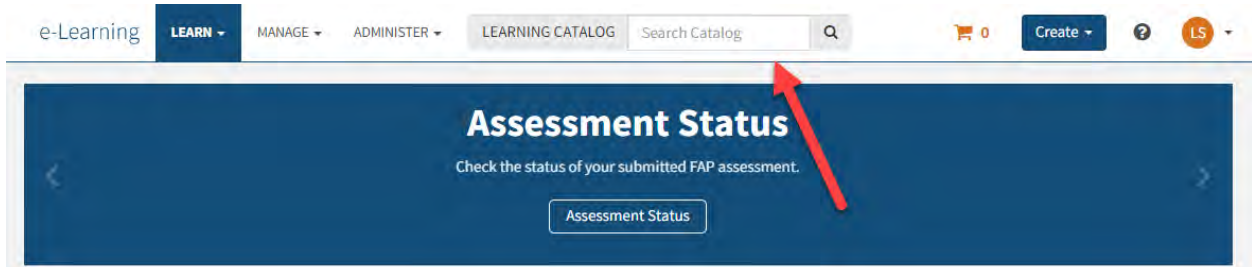
[View Content](#)

Overview Content History [Save](#) [Edit Content](#)

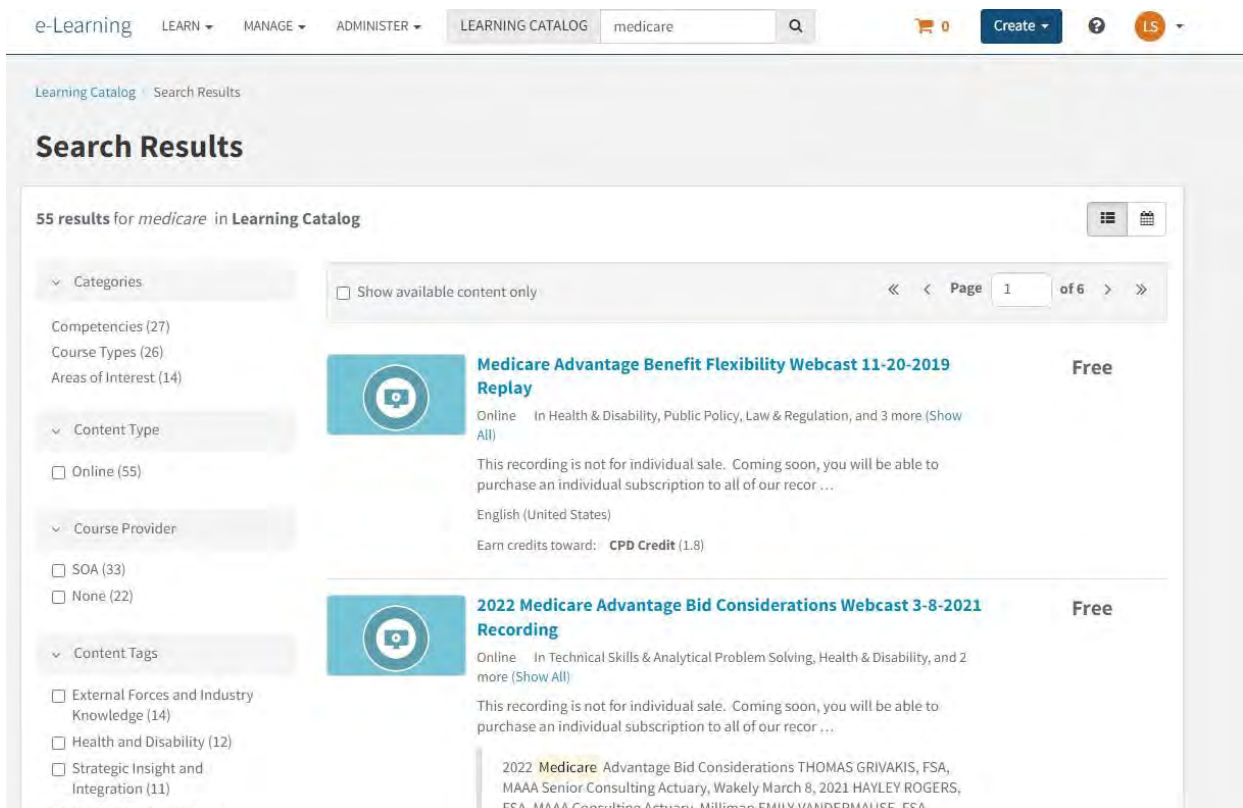
> 2021	Optional	3 / 24
2021 ImpACT Conference	Optional	5 / 73
 2021 ImpACT Conference - PBR: Ask the Experts: Life and Fixed Annuities Recording (0.5 hours) Online	Not Enrolled 0.6 CPD Credit	Start

Searching Library Content Using the Catalog

To search the e-Learning catalog for items within the content library, enter a search term within the **Search Catalog** box at the top of the Learning page.



Searching by a type (such as Professionalism), a speaker's name, or a topic (such as Medicare) will offer results that you may either access directly or further filter.



Filtering Search Results

Using **Categories** or **Content Tags** to filter by topic will assist in narrowing down the list of search results.

Click on any individual search result to access the content.

The screenshot shows a web interface for a Learning Catalog. At the top, there is a navigation bar with 'e-Learning', 'LEARN', 'MANAGE', 'ADMINISTER', and 'LEARNING CATALOG' menus. A search bar contains the text 'medicare'. To the right of the search bar are icons for a shopping cart (0 items), a 'Create' button, and a user profile icon (LS).

Below the navigation bar, the page title is 'Learning Catalog / Search Results'. The main heading is 'Search Results'. A sub-heading indicates '12 results for medicare in Learning Catalog'. There are icons for a list view and a print icon.

On the left side, there are several filter sections:

- Categories:** 'Health Meeting Webcast Series' and 'Health and Disability' are selected. A 'Clear All' button is present.
- Course Types (12), Competencies (12), Areas of Interest (12):** No filters are selected.
- Content Type:** 'Online (12)' is selected.
- Course Provider:** 'SOA (12)' is selected.
- Content Tags:** 'Health and Disability (12)' and 'Health Meeting Webcast Series (6)' are selected. A red arrow points to the 'Health and Disability (12)' checkbox.
- External Forces and Industry Knowledge (14), Strategic Insight and Integration (11), Results-Oriented Solutions (5):** No filters are selected.
- Credit Type:** No filters are selected.

At the top of the results area, there is a 'Show available content only' checkbox and a pagination control showing 'Page 1 of 2'.

Two search results are displayed:

- Medicare Advantage Benefit Flexibility Webcast 11-20-2019 Replay** (Free)
 - Online in Health & Disability, Public Policy, Law & Regulation, and 3 more (Show All)
 - This recording is not for individual sale. Coming soon, you will be able to purchase an individual subscription to all of our recor ...
 - English (United States)
 - Earn credits toward: CPD Credit (1.8)
- 2022 Medicare Advantage Bid Considerations Webcast 3-8-2021 Recording** (Free)
 - Online in Technical Skills & Analytical Problem Solving, Health & Disability, and 2 more (Show All)
 - This recording is not for individual sale. Coming soon, you will be able to purchase an individual subscription to all of our retur ...
 - 2022 Medicare Advantage Bid Considerations THOMAS GRIVAKIS, FSA, MAAA Senior Consulting Actuary, Wakely March 8, 2021 HAYLEY ROGERS, FSA, MAAA Consulting Actuary, Milliman EMILY VANDERMAUSE, FSA, MAAA Consulting Actuary, Milliman SOA Arbitrator
 - English (United States)

Launching Content from the catalog

Click **Open Item** to view the content.

The screenshot shows a web interface for a learning catalog. At the top, there is a navigation bar with the following elements: 'e-Learning', 'LEARN', 'MANAGE', 'ADMINISTER', 'LEARNING CATALOG', a search bar labeled 'Search Catalog', a shopping cart icon with '0', a 'Create' button, and a user profile icon with '15'. Below the navigation bar, the page title is 'Medicare Advantage Benefit Flexibility Webcast 11-20-2019 Replay'. There are two buttons: 'Save' and 'Edit Content'. The main content area contains a paragraph of text: 'This recording is not for individual sale. Coming soon, you will be able to purchase an individual subscription to all of our recordings at the price shown. More information about gaining access to all of our recordings can be found at https://www.soa.org/prof-dev/library-subscription'. Below this text is a blue button labeled 'Open Item' with a red arrow pointing to it. To the right of the text, there is a price box showing '\$0.00', a large blue square icon with a white circle and a gear, and a box showing 'Format: Desktop & Mobile' and 'Course Provider: SOA'.